



**Procurement Office**  
PO Box 157  
Walterboro, SC 29488  
843.782.0504

**REQUEST FOR PROPOSALS**  
**FIN-08 Financial Auditing Services**  
**FY14-15**

**RFP DUE: Tuesday, April 22, 2014 at 11:00am**

**Addendum #3**

This addendum is dated April 1, 2014

**Mandatory Pre-Proposal Convenience**

Tuesday, April 8, 2014 at 11:00AM

Location change:

**Economic Development, 403 E. Washington Street,  
Conference Room, Walterboro, SC 29488**

Answers to questions

1. How much were last year's audit fees? **Please refer to Addendum #2**
2. How many auditors were on site during interim and year-end fieldwork?  
**Please refer to Addendum #2**
3. How many weeks were the auditors on site during interim and year-end fieldwork?  
**Three**
4. When does interim fieldwork usually take place? **Mid to late September**
5. When does year-end fieldwork usually take place? **Mid October**
6. Is the predecessor audit firm able to submit a proposal? If not, how come? **Yes**
7. When does the County expect the auditors to issue a draft of the audit report?  
**November**
8. When does the County expect the auditors to issue the final audit report? **Early December**

9. Were there any disagreements between the County and the predecessor auditors?  
**Please refer to Addendum #2**
10. Were there any audit adjustments recorded in the prior year? **Please refer to Addendum #2** If so, how many were recorded?
11. Were there any audit adjustments that were not recorded in the prior year? If so, how many were not recorded? **N/A**
12. Is the County involved in any significant legal matters that we should be aware of?  
**No**
13. Has any fraud occurred in recent years? **No**
14. Where applicable, who would be responsible for preparing the following?
  - a. MD&A - **County**
  - b. Basic Financial Statements - **County**
  - c. Notes to the Basic Financial Statements - **County**
  - d. Schedule of Expenditures of Federal Awards - **County**
15. What type of general ledger system does the County use? **Please refer to Addendum #2**
16. What type of taxing system does the County use? **Manatron**
17. Are the County's general ledger and taxing systems integrated? **Please refer to Addendum #2**
18. Will the auditors be asked to present the audit results to County Council? If so, when does this meeting usually take place? **January or February (depending upon Agenda Items)**
19. Were there any additional services provided by the predecessor auditors? **No**. If so, please describe.
20. Does the County have any new major federal programs for FY 2014? **Yes**
21. Does the County have any new major funds for FY 2014? **No**
22. Does the County have a grants administrator? **Yes**
23. Does the County have an internal audit department? **No**
24. Have there been significant changes in personnel within the County's Finance department? **Please refer to Addendum #2**