

OFFICE OF THE COUNTY ADMINISTRATOR

31 Klein Street, Room 212

Walterboro, SC 29488

(843)549-5221



RELEASE OF INFORMATION

I hereby request and authorize my former employers or other agencies to provide any information requested by the County of Colleton concerning my employment, including but not limited to, information or opinions as to my character, habit, ability, work record, and reasons for leaving employment and to investigate and ascertain any and all information concerning my background and my character which may pertain to my qualifications to be considered for employment with said agency. I understand that such information may be obtained from any person, document, or other source, and I hereby expressly authorize the release of any such information and/or document.

I understand that if I am applying for employment with certain departments within the County of Colleton that my credit rating and sled report may also be checked. I further understand that if the County of Colleton is unable, through the exercises of reasonable diligent investigative methods, to obtain information concerning my background, credit rating, sled check and character necessary to evaluate my qualifications to be accepted for employment by the County of Colleton, I may be rejected for such employment.

I hereby release the County of Colleton, any person or entity acting on their behalf, and any and all of my former employers, their officers, agents, and employees, from any and all claims, liability, or damage of any kind, whether due to negligence, error or any other cause as a result of releasing said information to any member of Colleton County, or any person or entity acting on their behalf. I further understand that in consideration for said release, the County of Colleton will regard all information so obtained as confidential and shall not release the same to any person without my express consent.

A copy or fax of this authorization shall be effective and valid as the original.

Print your name

Social Security Number

Signature

Date