


Proposal Submittal Form

<p>COLLETON COUNTY, SOUTH CAROLINA, a body politic and corporate and a political subdivision of the State of SC</p>	<p>MAIL TO: Finance-Purchasing ATTN: Ms. Stacy Langdale PO Box 157 Walterboro, SC 29488</p>	
<p>REQUEST FOR PROPOSAL</p>	<p>HAND CARRY TO: Purchasing Office, Room 208A Harrelson Building, 31 Klein Street Walterboro, South Carolina 29488</p>	
<p>Proposals will be accepted until 2:00 PM, Thursday, December 4, 2008</p> <p>MANDATORY PRE-PROPOSAL CONFERENCE Friday, November 14, 2008 at 10:00am</p>	<p>TELEPHONE NO. (843) 549-5716</p>	
<p>Then Publicly Opened in Room 208</p>	<p>PROPOSAL NUMBER: SW-17 Recyclables Collection and Processing Services – Scrap Metal, Aluminum Cans, and Batteries</p>	

VENDOR NAME: _____

VENDOR ADDRESS: _____

CITY-STATE-ZIP: _____

MAILING ADDRESS: _____

(If different from above) _____

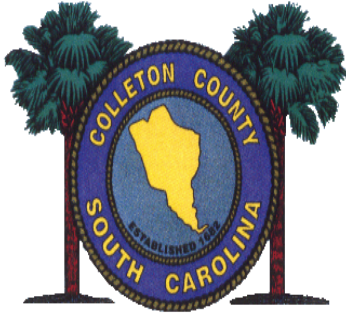
TELEPHONE NO.(_____) _____ FAX NO.(_____) _____

FEDERAL ID NO. _____ E-MAIL _____

I certify that this proposal is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a proposal for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this proposal and verify that I am authorized to sign this proposal for the proposer. I further state that the company affiliated with this proposal currently complies with all applicable federal and state laws and directives relative to non-discriminatory practices in employment.

SIGNATURE

PRINTED NAME



Colleton County Purchasing
ATTN: Stacy Langdale, Purchasing Manager
Harrelson Building
31 Klein Street, Room 208
PO Box 157
Walterboro, SC 29488

ADDENDA NOTIFICATION FORM

RFP NO. SW-17

Recyclables Collection and Processing Services – Scrap Metals

The County will attempt to notify all prospective firms of addenda issued to the proposal documents. However, it shall be the responsibility of the firm, prior to submitting their proposal, to contact the Purchasing Officer to determine if addenda were issued, acknowledging and incorporating it into their proposal.

As Addenda are considered binding as if contained in the original specifications, it is critical that the Consultant acknowledge receipt of same. The submittal may be considered void if receipt of an addendum is not acknowledged.

If you would like to request notification of any addenda that may be issued regarding this project, please complete the form below and return via fax to 843-549-7215, attention Stacy Langdale, Purchasing Manager. This form may also be completed, scanned and e-mailed to Stacy Langdale at slangdale@colletoncounty.org.

By completing and returning this form, you are requesting notification of addenda that may be issued regarding this specific project only.

COMPANY NAME: _____

CONTACT PERSON: _____

PHONE NUMBER: _____

FAX NUMBER: _____

E-MAIL ADDRESS: _____



Colleton County Finance/Purchasing
ATTN: Stacy Langdale, Purchasing Manager
31 Klein Street, Room 208
Walterboro, SC 29488

STATEMENT OF NON SUBMITTAL

If you **do not** intend to submit a proposal on this service, please return this form to the above address immediately, fax to 843-549-7215, or e-mail to slangdale@colletoncounty.org . If this statement is not completed and returned, your company may be deleted from the Colleton County list for this service.

We the undersigned, have declined to submit a proposal on the requested service **RFP NO. SW-17 Recyclables Collection and Processing Services – Scrap Metals** for the following reason(s):

- Insufficient time to respond to the Request for Proposal.
- We do not offer this service.
- Our schedule would not permit us to perform.
- Unable to meet bond/insurance requirements.
- Unable to meet proposal specifications.
- Specifications are unclear (explain below).
- Remove us from your vendors' list for this service.
- Other (specify below).

Remarks: _____

Company name: _____

Signature: _____

Telephone: _____ Date: _____

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REQUEST FOR PROPOSALS

Recyclables Collection & Processing Services – SCRAP METALS, ALUMINUM CANS, BATTERIES

Colleton County is seeking proposals from qualified contractors for Recyclables Collection and Processing Services related to Scrap Metal for a period of three (3) years. It is the intent of this solicitation to enter into a contract, which would result in no cost to Colleton County. This solicitation by Colleton County will result in the selection of an experienced firm to remove and lawfully dispose of scrap metals from the Colleton County Landfill located at 3288 Green Pond Highway in Walterboro, South Carolina. Services shall include, but are not limited to, stockpile scrap metal removal, separation, and disposal; used battery removal and disposal; and aluminum can removal and disposal. Although this contract shall not be considered exclusive in that Colleton County retains the right to obtain similar services from additional Contractors, the CONTRACTOR may be called upon throughout the year to render services to assist Colleton County with special needs and events.

All work under this RFP shall follow the Occupational Safety and Health Administration (OSHA) and Environmental Protective Agency(s) requirements to maintain a safe working environment. Colleton County has the right to increase or decrease the Contractor's assignment and/or areas of operation within the scope of this proposal.

INSTRUCTIONS TO PROPOSERS

1. **Submit one (1) clearly identified original and four (4) copies of the Proposal and a completed W-9 form for your agency in a sealed envelope with the proposal number as well as the time and date for opening prominently marked on the outside.**
2. Proposals must be submitted to or at the time, date and exact location specified to be considered. No late proposals, telegraphic, or telephonic proposals will be accepted.
3. All proposals must be signed by an authorized officer or employee of the proposer.
4. All information requested of the proposer must be entered in the appropriate space on the original forms. Failure to do so may be grounds for disqualification.
5. All information must be entered in ink or typewritten. Mistakes may be crossed out and corrected prior to submission, if initialed by the person signing the proposal.
6. Corrections and/or modifications received after the closing time specified will not be accepted.
7. Time of delivery, defined as the number of calendar days between receipt of the order by the proposer and the receipt of goods or services by Colleton County, may be considered as one factor in determining the award.
8. Prices will be considered net if no discount is shown.

Colleton County
Request for Proposals SW-17
Recyclables Collection and Processing Services – Scrap Metals

GENERAL CONDITIONS

1. Colleton County reserves the right to award proposals received on the basis of individual items, groups of items, or the entire list of items; to reject any and all proposals; and to waive any technicalities.
2. Unit prices will govern over extended prices.
3. In case of tie proposals, price and quality being equal, preference will be given to Colleton County vendors. In every case, Colleton County reserves the right to make awards deemed to be in the best interest of the County.
4. The Evaluation of the proposals and the determination as the equality of the product offered is the responsibility of Colleton County, and will be based on information furnished by the proposer in the proposal.
5. Unless otherwise indicated in the proposal notice, prices must be firm, and remain in effect for ninety (90) days. Ambiguous proposals which are uncertain as to fees, delivery, or compliance with specifications may be rejected or disregarded.
6. Sales, use, or excise taxes must not be included as any part of the proposal price. These taxes, as well as any handling and shipping charges, **must be shown as separate items**. Shipping charges will be considered as a factor in determining awards.
7. Samples of any articles deemed necessary must be furnished free of any cost to Colleton County. These samples may be retained for future comparisons. Any samples not destroyed by testing or not retained for comparisons will be returned to the proposer at the proposer's expense upon request.
8. The successful proposer must indemnify and hold harmless Colleton County, its officers, agents, and employees, from all suits or claims of any character brought by reason of infringing on any patent, trade mark, or copyright.
9. In case of default by contractor, Colleton County reserves the right to purchase any or all items in default in open market, charging the contractor with any excess costs. Periods of performance may be extended if the facts as to the cause of delay are justified in the opinion of the proper Colleton County officials.
10. The proposer assumes all risks and expenses associated with the preparation and submittal of a proposal in response to this RFP. The County shall not be liable for any expenses incurred by the proposer when responding to this RFP.
11. Proposals shall not be assigned or transferred without the express written consent of the County. A proposer who is, or may be, purchased by or merged with any other corporate entity during any stage of the proposal process, prior to the execution of an contract, is subject to having its proposal disqualified as a result of such transaction. The County shall determine whether a proposal is to be disqualified in such instances.

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GENERAL PROVISIONS

1. **ORDER OF PRECEDENCE:** In the event of inconsistency between the provisions of this solicitation, the inconsistency must be resolved by giving precedence in the following order: (A) Colleton County Ordinance Number 2000-0-21 as amended, (B) The bidding schedule and instructions to proposers, (C) General conditions, (D) General provisions, (E) Other provisions of the contract whether incorporated by reference or otherwise, and (F) the Specifications.
2. **S.C. LAW CLAUSE:** Upon award of a contract or Purchase Order under this proposal, the person, partnership, association, or corporation to whom the award is made must comply with the laws of South Carolina which require such person or entity to be authorized and/or licensed to do business in this state. Notwithstanding the fact that applicable statutes may exempt or exclude the successful proposer from requirements that it be authorized and/or licensed to do business in this state, by submission of this signed proposal, the proposer agrees to subject itself to the jurisdiction and process of the courts of the State of South Carolina, to all matters and disputes arising or to arise under the contract and performance thereof, including any questions as to the liability for taxes, licenses, or fees levied by the State.
3. **EXCUSABLE DELAY:** The contractor will not be liable for any excess costs if the failure to perform the contract arises out of causes beyond the control and without the fault or negligence of the contractor. Such causes may include, but are not restricted to acts of God or of the public enemy, acts of the Government in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, and unusually severe weather; but in every case the failure to perform must be beyond the control and without the fault or negligence of the contractor. If the failure to perform is caused by the fault of a subcontractor, and if such default arises out of control of causes beyond the control of both the contractor and subcontractor, and without the fault or negligence of either of them, the contractor will not be liable for any excess costs for failure to perform, unless the supplies or services to be furnished by the subcontractor were obtainable from other sources in sufficient time to permit the contractor to meet the required delivery schedule.
4. **AWARD CRITERIA:** Award will be made to the responsible proposer who submits a responsive proposal that Colleton County considers to be most advantageous to its own interests. An advisory committee will review, evaluate, and rate the proposals submitted in response to the Request for Proposals. The committee will negotiate a contract with the highest rated proposer.
5. **SPECIFICATIONS:** Any deviation from specifications in the proposal solicitation must be clearly pointed out; otherwise, it will be considered that the items offered are in strict compliance with these specifications, and the successful proposer will be held responsible therefore. Unless otherwise stated, it is understood and agreed that any item offered or shipped on this proposal must be new and suitable for storage or shipment, and that prices include standard commercial packaging.
6. **RESPONSIBILITY:** The proposer must assume that any purchase, responsibility, insurance, and action or activity which is necessary for the satisfactory operation of the services requested in the request for proposal, but which is not specifically designated as an Colleton County responsibility, is a responsibility of the Contractor's operation, and the proposer must include these in the response to this request for proposals accordingly.
7. **INSURANCE:** Upon award of the contract or Purchase Order under this proposal the contractor must maintain, throughout the performance of its obligations a policy or policies of **Worker's Compensation** insurance with such limits as may be required by law. In the event that the contractor has fewer than 3 employees and is not required by law to have Worker's Compensation insurance, a "Statement of Independent Contractor" form must be completed prior to starting work. Contractor must also maintain a policy or policies of **general liability** insurance insuring against liability for injury to, and death of, persons, and damage to, and destruction of, property arising out of, or based upon, any act or omission of the contractor or any of its subcontractors of their respective officers, directors, employees or agents. Such general liability insurance must have limits sufficient to cover any loss or potential loss resulting from this contract. **Contractor must provide a Certificate of Insurance prior to starting work.**
8. **AUDIT:** Contractor's records which pertain to this Contract must be open for inspection and/or audit by the County upon request for a period of five years after each contract year. For audit purposes, the County must verify that the material cost billed as a result of the contract are correct. Contractor must provide the County, upon its request, documentation of material purchase costs (e.g. copy of invoice from its supplier), and rental equipment is being invoiced properly.

PROPOSAL PROCEDURES MUST COMPLY WITH THE PROVISIONS OF SC LAW AND REVISED PURCHASING ORDINANCE NUMBER 2000-0-21 AS AMENDED.

Statement of Work

It is the County's intent for Proposers to have the flexibility to propose separately on collection from convenience centers and the landfill or processing and marketing of recyclable materials; or to propose on combined collection from convenience centers and the landfill and processing and marketing of recyclables. It will not be known until after proposals are submitted whether there will be one contract or multiple contracts resulting from this RFP. Therefore, the words "contract", and "contractor" used in the singular include the plural, and used in the plural include singular for the purposes of this RFP.

Proposals will be considered as specified herein or attached hereto under the terms and conditions of this proposal. These RFP documents constitute the complete set of specifications and forms for any proposal. All of these forms and documents must be executed, sealed and submitted as provided in the RFP. By submitting a proposal, the Proposer agrees to be subject to all of the terms and conditions specified herein. Submittal of a response to this RFP constitutes a binding offer by the Proposer.

Each Proposer shall make its own examination, investigation and research regarding the appropriate method of doing the work, all conditions affecting the work to be done, the labor, equipment and materials, and the quantity of the work to be performed. The Proposer agrees that it has satisfied itself by Proposer's own investigation and research regarding all such conditions, and that Proposer's conclusion to enter into the Contract and execution of the Contract is based upon such investigation and research, and that Proposer shall make no claim against the County because of any of the estimates, statements or interpretations made by any officer or agent of the County which may prove in any respect erroneous. The Proposer assumes the risk of all conditions foreseen and unforeseen and agrees to continue to the work without additional compensation under whatever circumstances may develop other than as herein provided.

MANDATORY PRE-PROPOSAL CONFERENCE:

A MANDATORY Pre-Proposal Conference will be held at 10:00am in the Conference Room, Colleton County Solid Waste, 3288 Green Pond Hwy, Walterboro, SC, on Friday, November 14, 2008. Failure of a Proposer to be present for the entire mandatory pre-proposal conference, beginning at the time stated above and concluding at the dismissal of the mandatory pre-proposal conference by the County, may render a Proposer to be deemed non-responsive and their proposal may not be considered, at the sole discretion of the County.

RECEIPT OF PROPOSALS:

All proposals shall be submitted on or before 2:00pm EST on Thursday, December 4, 2008. One (1) clearly marked original and four (4) exact duplicate copies of the proposal are required to be submitted to the County by the date and time indicated above. Each copy should contain all mandatory and optional information submitted by the Proposer. Additional copies may be requested by the County at its discretion. All Proposers are reminded that it is the sole responsibility of the Proposer to ensure that their proposals are delivered to the County and time stamped by the County prior to the opening date and time. Failure of a Proposer to deliver their proposal prior to the time stated above shall render a Proposer to be deemed non-responsive and the proposal shall not be considered for award.

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Request for Proposals SW-17
Recyclables Collection and Processing Services – Scrap Metals

COLLECTION SCHEDULE:

The County operated Landfill's regular operating hours are Monday through Friday from 8:00am-4:30pm. The Collection Contractor shall provide timely collection of Recyclable Materials from the County operated Landfill to prevent overflow. The Contractor shall not interfere at any time with normal operation of landfill.

COLLECTION EQUIPMENT:

The Collection Contractor shall be responsible for operating and maintaining all equipment necessary for collection of Recyclable Materials at the landfill as described in this RFP, including backup equipment for system reliability. The contractor shall assign sufficient equipment to meet the service needs. If any pull cannot be done on the required schedule, the Contractor shall notify the County in as timely a manner as possible of the reason for the delay and request authorization of the delay from the County. All machinery and equipment used by the Contractor in connection with these services shall be approved by South Carolina Department of Health and Environmental Control (SCDHEC) when applicable and/or the Colleton County Solid Waste Director or his appointed designee.

Contractor shall furnish all labor, equipment, material, parts, etc, required in the performance of said duties under this RFP.

SCRAP METAL:

Scrap metal will be stored in a stockpile at the County's Landfill. The ferrous metal accepted at the landfill will include but will not be limited to, scrap angle iron, scrap steel plates, discarded mower decks, discarded vehicle exhaust pipes, and miscellaneous discarded items constructed of iron and steel. The aluminum will include but will not be limited to extruded structural beams, aluminum and copper tubing, aluminum and copper wire, and discarded gas grills. The white goods will consist of discarded appliances such as refrigerators, freezers, washers, dryers, water heaters, and similar commercial and household items.

Upon request by the County, the Contractor agrees to load and remove the waste metal during the regular operating hours at the landfill or as otherwise directed by the County. As a general guideline, the County will make the removal request as the stockpile approaches a height of approximately 15 ft high and covering an area of 50ft x 100ft wide.

County staff member shall notify vendor by telephone and keep a log of telephone notification. This log shall list the date and time of the notification, the County staff member that made the telephone call, and the name of the vendor's employee that received the telephone call. Scrap metal removal must be picked up within 7 days of the first initial call to the vendor. Extreme and/or frequent tardiness in servicing shall be grounds to cancel the contract at the discretion of the County.

After the waste metal is removed from the stockpile area, the contractor shall remove pieces of metal, plastic, paper, etc. from the site. This material can be disposed in the landfill.

The contractor shall pay the County per ton (as determined based upon the landfill scale as the Contractor exits the landfill) within 30 days after completion of operation for all waste metal recovery.

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ALUMINUM CANS:

Aluminum Cans will be picked up from the various Convenience Sites and transported to the Landfill by the County. The aluminum cans are currently stored in a wire-framed trailer once taken to the landfill. The Contractor shall provide pricing options for either or both of the following: unloading the trailer at the landfill and transporting for recycling and/or providing a supply container to be housed at the landfill that the Contractor can use to transport cans to the recycling facility.

The Collection Contractor shall provide maintenance of the provided containers. The Contractor shall perform repairs to containers needed due to normal wear and tear and clean and sanitize the containers as needed or as directed by the County. The cost for maintaining containers shall be the sole responsibility of the Contractor. If there is going to be an extended period of time before the container is returned from transport, an empty container shall be set in place before the full container is hauled to the processing facility.

The contractor shall pay the County per pound (as determined based upon the landfill scale as the Contractor exits the landfill) within 30 days after completion of operation for all aluminum can recovery.

BATTERIES:

Contractor shall adhere to all regulations related to the storage, collection, handling, and transporting of lead-acid batteries provided by SCDHEC.

Lead-Acid Batteries are currently being collected at each of the fourteen convenience sites along with the landfill. They are being collected on pallets located on concrete slabs protected by pole shed coverings. Contractor shall provide pricing options for either or both of the following options. One option for the contractor includes picking up collected batteries from the individual convenience sites and transporting to a collection or recycling facility authorized by the federal Environmental Protection Agency or the state. Another option includes providing a container or appropriate SCDHEC approved storage arrangement to be kept at the landfill. In this case, the County could transport used batteries from the convenience sites to the landfill for storage until pick up and transportation to the recycling facility occurs by the Contractor.

The contractor shall pay the County per pound (as determined based upon the landfill scale as the Contractor exits the landfill) within 30 days after completion of operation for all battery recovery.

REPORTING/INVOICING REQUIREMENTS:

The Contractor will provide monthly weight receipts and pay statements for all materials collected, itemized by commodity collected for each pull or pick up.

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COUNTY’S EXCLUSIVE RIGHTS:

The County reserves its exclusive right to determine the best interests of the County and act accordingly. Among other things, the County reserves the exclusive right to:

- Accept or reject any or all qualifications statements in part or in whole;
- Waive irregularities, deficiencies, and technicalities;
- Revise the scope of the RFP;
- Request additional information from any Person, as the County deems appropriate;
- Award the contract to the firm whose proposal is most advantageous to and in the best interest of the County;
- Enter into negotiations with any Proposer, or multiple Proposers, or the County’s existing contractor;
- Request additional proposals; and
- Reject any or all proposals for any reason.

By submitting a proposal, all Proposers acknowledge and agree that: (a) no enforceable contract arises until the County signs the contract; (b) no action shall lie to require the County to sign the contract at any time; (c) there is no obligation on the part of the County Council to award the contract to the Contractor offering the lowest prices or highest offers to the County; (d) the County Council shall be the sole judge of which proposal is in the best interest of the County; and (e) each Proposer waives all claims to damages, lost profits, costs, expenses, attorneys fees, etc., if the County Council decides that it will not approve the contract.

The County may reject Proposals for any reason that the County deems sufficient. Among other things, the County may reject Proposals: (a) if the Proposer misstates or conceals any material fact in the Proposal; (b) if the Proposal does not conform to the law or the requirements of the RFP; (c) if the Proposal is subject to any conditions or qualifications; (d) for budgetary reasons; and (e) if a change occurs that makes the RFP unnecessary for the County.

INSURANCE REQUIREMENTS:

Prior to commencing work, the contractor shall procure and maintain at contractor’s own cost and expense for the duration of the agreement the following insurance against claims for injuries to person or damages to property which may arise from or in connection with the performance of the work or services hereunder by the contractor, his agents, representatives, employees or Subcontractors. The cost of such insurance shall be included in contractor’s proposal.

- Contractor shall maintain limits no less than:
 - Commercial General/Umbrella Liability Insurance- \$1,000,000 limit per occurrence for property damage and bodily injury. The service provider should indicate in its proposal whether the coverage is provided on a claims-made or preferably on an occurrence basis.

The insurance shall include coverage for the following:

- Premise/Operations
- Explosion, Collapse and Underground Property Damage Hazard (only when applicable to the project)

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- Products/Completed Operations
 - Contractual
 - Independent Contractors
 - Broad Form Property Damage
 - Personal Injury
- Business Automobile/Umbrella Liability Insurance- \$1,000,000 limit per accident for property damage and personal injury:
 - Owned/Leased Autos
 - Non-owned Autos
 - Hired Autos
 - Workers' Compensation and Employers/Umbrella Liability Insurance- Workers' Compensation coverage with benefits and monetary limits as set forth by South Carolina Law. This policy shall include Employers/Umbrella Liability coverage for \$1,000,000 per accident. Workers' Compensation coverage is required as a condition of performing work or services for Colleton County whether or not the Contractor or Vendor is otherwise required by law to provide such coverage.
 - Environmental Liability Insurance- \$1,000,000 per occurrence.
 - Verification of Coverage
Contractor shall furnish Colleton County with certificates of insurance and with original endorsements affecting coverage required by this clause. The certificates and endorsements for each policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificate and endorsements are to be received and approved by Colleton County before work commences.

A copy of the Certificate of Insurance should be included with the bid. Prior to commencing work hereunder, Offeror, at his expense, shall furnish insurance certificate showing the certificate holder as Colleton County, PO Box 157, Walterboro, SC 29488, Attention: County Purchasing and with a special notation naming Colleton County as an additional insured on the liability coverage.

The required insurance policies at the time of issue must be written by a company licensed to do business in the State of South Carolina and be acceptable to the County. The Contractor shall not cause any insurance to be canceled or permit any insurance to lapse. All insurance policies shall contain a clause to the effect that the policy shall not be canceled or reduced, restricted or limited until fifteen (15) days after the County has received written notice, as evidenced by return receipt of registered or certified letter. Certificates of Insurance shall contain transcript from the proper office of the insurer, the location, and the operations to which the insurance applies, the expiration date, and the above-mentioned notice of cancellation clause.

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EVALUATION CRITERIA:

Proposal evaluation and selection will be based on a n evaluation of the six criteria listed as follows:

- Business Risk
- Comparative Assessment
- Cost Evaluation
- Experience
- Strength of Operations
- Technical Capability

The following subsections provide a brief discussion of the evaluation criteria.

Business Risk

- Financing Stability
- Litigation History, Criminal Convictions, and Environmental Violations
- Risk and Contractual Obligations
- Insurance

Comparative Assessment

The comparative assessment will provide a relative measure of how the proposals compare to each other.

Cost Evaluation

The cost evaluation is intended to provide an equitable basis for cost comparison between proposals. Proposers should note that while the cost evaluation is only one of several evaluation elements, the County strongly seeks to reduce the cost to our citizens for recycling services while improving the quality of service and getting the most return for recyclable goods.

Experience

The experience of each Proposer will be evaluated to determine the relative ability of each to implement the program elements described in the RFP and to attain the County objectives for Solid Waste Management Diversion.

Strength of Operations

- Organizational Structure and Management
- Staffing
- Available Resources

Technical Capability

- Review of performance of similar service
- Demonstrated technical feasibility of equipment
- Statement of proposed work plan
- Soundness of operations, processing, and equipment plans
- Ability to meet schedule requirements

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PROJECTED SCHEDULE

The projected schedule of events for this proposal is as follows:

November 14, 2008	Mandatory Pre-Proposal Conference
December 4, 2008	Proposal Due Date
December 9, 2008	Professional Services Committee Short Lists Firms
December 18, 2008	Vendor Presentations
January 6, 2009	Recommendation for County Council
To be determined	Approval of Contract by County Council

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Colleton County
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Recyclables Collection and Processing Services – Scrap Metals

**CONSULTANT EVALUATION FORM
COLLETON COUNTY, SOUTH CAROLINA**

PROJECT DESCRIPTION Recyclables Collection & Processing Services Scrap Metal, Aluminum Cans, and Batteries	DATE
PROPOSING FIRM	PROJECT NO: SW-17

Evaluation Criteria	Value	Assigned Value	Weight	Score
I. Business Risk: Financing Stability; Litigation History, Criminal Convictions & Environmental Violations; Insurance	1-5		x 20	=
II. Comparative Assessment	1-5		x 5	=
III. Cost Evaluation: reduce the cost to our citizens for recycling services; improve the quality of service; get the most return for recyclable goods	1-5		x 30	=
IV. Experience: relative ability to implement the program elements described in the RFP and to attain the County objectives	1-5		x 20	=
V. Strength of Operations: Organizational Structure & Management; Staffing; Available Resources	1-5		x 10	=
VI. Technical Capability: Review of performance of similar services; demonstrated technical feasibility of equipment; statement of proposed work plan; soundness of operations; processing & equipment plans; ability to meet schedule requirements	1-5		x 15	=

REMARKS: The value assigned is judged on a scale of 1 through 5, with 5 being the highest possible value.

TOTAL SCORE _____

Evaluation Committee Member Signature

PROPOSAL BREAKDOWN SHEET

SW-17 Recyclables Collection & Processing Services Scrap Metal, Aluminum Cans, and Batteries

Please provide the following information:

Minimum Payment to County Per Ton		
SCRAP METAL	\$	per ton

Minimum Payment to County Per Pound		
ALUMINUM CANS (unloading the trailer at the landfill and transporting for recycling)	\$	per pound
Aluminum Cans and Providing Container (providing a supply container to be housed at the landfill that the Contractor can use to transport cans to the recycling facility)	\$	per pound
Aluminum Cans (other proposed solution by the Contractor) – attach additional description and documentation	\$	per pound

Minimum Payment to County Per Pound		
LEAD-ACID BATTERIES (includes picking up collected batteries from the individual convenience sites and transporting to a collection or recycling facility)	\$	per pound
Lead-Acid Batteries (includes providing a container or appropriate SCDHEC approved storage arrangement to be kept at the landfill. In this case, the County would transport used batteries from the convenience sites to the landfill for storage until pick up and transportation to the recycling facility occurs by the Contractor)	\$	per pound
Lead-Acid Batteries (other proposed solution by the Contractor) – attach additional description and documentation	\$	per pound

VENDOR NAME: _____

VENDOR SIGNATURE: _____

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Colleton County Convenience Centers Locations

<u>Location Site</u> Beltline Site 1732 Robertson Blvd. Walterboro, SC 29488 (843) 549-6795	<u>Sunday</u> 1:00pm to 5:00pm	<u>Monday</u> 7:00am to 7:00pm	<u>Tuesday</u> 7:00am to 7:00pm	<u>Wednesday</u> 7:00am to 7:00pm	<u>Thursday</u> 7:00am to 7:00pm	<u>Friday</u> 7:00am to 7:00pm	<u>Saturday</u> 7:00am to 7:00pm
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<u>Location Site</u> Bennett's Point 14451 Bennett's Point Green Pond, SC 29445 (843) 844-7025	<u>Sunday</u> 1:00pm to 7:00pm	<u>Monday</u> 12:00am to 6:00pm	<u>Tuesday</u> Closed	<u>Wednesday</u> 12:00am to 6:00pm	<u>Thursday</u> Closed	<u>Friday</u> 8:00am to 7:00pm	<u>Saturday</u> 8:00am to 7:00pm
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<u>Location Site</u> Canadys 13436 Augusta Hwy Walterboro, SC 29488 (843) 538-5863	<u>Sunday</u> Closed	<u>Monday</u> 8:00am to 6:00pm	<u>Tuesday</u> Closed	<u>Wednesday</u> 8:00am to 6:00pm	<u>Thursday</u> Closed	<u>Friday</u> 8:00am to 6:00pm	<u>Saturday</u> 8:00am to 6:00pm
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<u>Location Site</u> Cottageville 199 Rehoboth Rd. Cottageville, SC 29435 (843) 835-2136	<u>Sunday</u> 1:00pm to 5:00pm	<u>Monday</u> 8:00am to 6:00pm	<u>Tuesday</u> 8:00am to 6:00pm	<u>Wednesday</u> 8:00am to 6:00pm	<u>Thursday</u> 8:00am to 6:00pm	<u>Friday</u> 8:00am to 6:00pm	<u>Saturday</u> 8:00am to 6:00pm
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<u>Location Site</u> Green Pond 1424 Woods Rd Green Pond SC 29 (843) 844-7341	<u>Sunday</u> 1:00pm to 5:00pm	<u>Monday</u> 7:00am to 7:00pm	<u>Tuesday</u> 7:00am to 7:00pm	<u>Wednesday</u> 7:00am to 7:00pm	<u>Thursday</u> 7:00am to 7:00pm	<u>Friday</u> 7:00am to 7:00pm	<u>Saturday</u> 7:00am to 7:00pm
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<u>Location Site</u> Hendersonville 713 Black Creek Rd. Walterboro, SC 29488 (843) 844-8804	<u>Sunday</u> Closed	<u>Monday</u> 8:00am to 6:00pm	<u>Tuesday</u> Closed	<u>Wednesday</u> 8:00am to 6:00pm	<u>Thursday</u> Closed	<u>Friday</u> 8:00am to 6:00pm	<u>Saturday</u> 8:00am to 6:00pm
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<u>Location Site</u> Hudson Mill 4020 Hudson Mill Rd Ruffin, SC29475 (843) 866-2244	<u>Sunday</u> Closed	<u>Monday</u> 8:00am to 6:00pm	<u>Tuesday</u> Closed	<u>Wednesday</u> 8:00am to 6:00pm	<u>Thursday</u> Closed	<u>Friday</u> 8:00am to 6:00pm	<u>Saturday</u> 8:00am to 6:00pm
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<u>Location Site</u> Islandton 150 Moselle Rd. Islandton , SC 29929 (843) 866-7760	<u>Sunday</u> Closed	<u>Monday</u> 8:00am to 6:00pm	<u>Tuesday</u> Closed	<u>Wednesday</u> 8:00am to 6:00pm	<u>Thursday</u> Closed	<u>Friday</u> 8:00am to 6:00pm	<u>Saturday</u> 8:00am to 6:00pm
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<u>Location Site</u> Jacksonboro 12478 Charleston Hwy Round O, SC 29474 (843) 893-3829	<u>Sunday</u> Closed	<u>Monday</u> 8:00am to 6:00pm	<u>Tuesday</u> Closed	<u>Wednesday</u> 8:00am to 6:00pm	<u>Thursday</u> Closed	<u>Friday</u> 8:00am to 6:00pm	<u>Saturday</u> 8:00am to 6:00pm
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<u>Location Site</u> Lodge 8839 Lodge Hwy Lodge, SC 29082 (843) 866-2351	<u>Sunday</u> Closed	<u>Monday</u> 8:00am to 6:00pm	<u>Tuesday</u> Closed	<u>Wednesday</u> 8:00am to 6:00pm	<u>Thursday</u> Closed	<u>Friday</u> 8:00am to 6:00pm	<u>Saturday</u> 8:00am to 6:00pm
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<u>Location Site</u> Pocket 23984 Augusta Hwy Cottageville, SC 29435 (843) 835-5184	<u>Sunday</u> Closed	<u>Monday</u> 8:00am to 6:00pm	<u>Tuesday</u> Closed	<u>Wednesday</u> 8:00am to 6:00pm	<u>Thursday</u> Closed	<u>Friday</u> 8:00am to 6:00pm	<u>Saturday</u> 8:00am to 6:00pm
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<u>Location Site</u> Ritter 5185 Ritter Rd. Walterboro, SC 29488 (843) 893-3988	<u>Sunday</u> Closed	<u>Monday</u> 8:00am to 6:00pm	<u>Tuesday</u> Closed	<u>Wednesday</u> 8:00am to 6:00pm	<u>Thursday</u> Closed	<u>Friday</u> 8:00am to 6:00pm	<u>Saturday</u> 8:00am to 6:00pm
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<u>Location Site</u> Ruffin 22079 Low Country Hwy Ruffin, SC 29475 (843) 562-2834	<u>Sunday</u> 1:00pm to 5:00pm	<u>Monday</u> 8:00am to 6:00pm	<u>Tuesday</u> Closed	<u>Wednesday</u> 8:00am to 6:00pm	<u>Thursday</u> Closed	<u>Friday</u> 8:00am to 6:00pm	<u>Saturday</u> 8:00am to 6:00pm
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<u>Location Site</u> Smoaks 322 Community Ave. Smoaks, SC 29481 (843) 562-2578	<u>Sunday</u> Closed	<u>Monday</u> 8:00am to 6:00pm	<u>Tuesday</u> Closed	<u>Wednesday</u> 8:00am to 6:00pm	<u>Thursday</u> Closed	<u>Friday</u> 8:00am to 6:00pm	<u>Saturday</u> 8:00am to 6:00pm
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<u>Location Site</u> Landfill 3288 Green Pond Hwy Walterboro, SC 29488 (843) 893-2131	<u>Sunday</u> Closed	<u>Monday</u> 8:00am to 4:30pm	<u>Tuesday</u> 8:00am to 4:30pm	<u>Wednesday</u> 8:00am to 4:30pm	<u>Thursday</u> 8:00am to 4:30pm	<u>Friday</u> 8:00am to 4:30pm	<u>Saturday</u> 8:00am to 12:00pm
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