



**Capital Projects & Purchasing Department
113 Mable T. Willis Blvd.
Walterboro, SC 29488
843.539.1968**

**RFQ: CC-22
COLLETON COUNTY ENGINEERING SERVICES
DUE: TUESDAY, OCTOBER 17, 2017 at 11:00am**

**Addendum #1
dated 10-10-2017**

The following questions have been submitted for clarification:

- 1) We are an Engineering and IT Staff Augmentation company and can supply the engineers you need on a contract hourly basis. Would this work for Colleton County, or are you looking for an engineering firm that specializes in Water Resources, Transportation and Highway, Structural, Traffic and Construction Engineering? **Answer:** No, this is not the intent of the RFQ.
- 2) Are the font size and double-spacing requirement the same for tables, photo captions, and the letter of interest? **Answer:** No
- 3) Can the project organization chart be submitted on an 11x17 sheet of paper folded to 8 ½ x 11? **Answer:** Yes.
- 4) Are the required forms to be submitted by the Prime firm only or the Prime and its subconsultants? **Answer:** The forms are only required for the Prime with the exception of the Disclosure of Potential Conflict of Interest Certification as this form must be provided for the subconsultant as well.
- 5) Please clarify – Section A. PURPOSE OF REQUEST on page 4: The second paragraph under this section, mention architectural design and right-of-way acquisition as part of the requested services, while these services are not listed under General Scope of Services. **Answer:** The statement under the PURPOSE OF REQUEST governs. The GENERAL SCOPE OF SERVICES are examples of services and states “work may include, but...”.

- 6) Under the required forms section, are Prime firms to fill out all required forms and our subconsultants are to only submit the disclosure of potential conflict of interest certificate? Or do our subconsultants need to fill out all forms as well? **Answer:** The subconsultants must provide only the Disclosure of Potential Conflict of Interest Certification.
- 7) Does the County have a list of planned projects that are planning to be issued under this contract and would they be willing to provide that list? **Answer:** The list will not be provided.
- 8) Please confirm that all required forms, including the Disclosure of Conflict of Interest Certification, must be submitted for each subconsultant listed in the proposal. **Answer:** See answer to questions 6.
- 9) Will you please confirm that the required forms for RFQ: CC-22 Colleton County Engineering Services need to be completed solely by the prime consultant, and not the subconsultants as well? **Answer:** See answer to questions 6.
- 10) The RFQ INSURANCE and BONDS section on Page 8 of the RFQ requires a minimum of \$2M in Comprehensive General Liability insurance. Our Team has a subcontractor that has \$1M in Comprehensive General Liability insurance, but an Excess Umbrella Coverage that is \$4M. Is the \$4M Excess Liability coverage acceptable? **Answer:** Yes
- 11) Items 3 and 4 on page 6, would resumes for key individuals and other key individuals be satisfactory? **Answer:** Yes
- 12) Are Appendices and required forms not considered part of the 25-page RFQ response? **Answer:** No
- 13) Do covers, dividers, and the table of contents count toward the 25-page maximum? **Answer:** No
- 14) Are there any required forms for the sub-consultants to complete at this time? **Answer:** See answer to questions 6.
- 15) Do you want Part I and Part II of the SF 330 completed for all sub-consultants? **Answer:** No, not at this time.