

POSITION AVAILABLE
(CUSTODIAN SUPERVISOR)

Colleton County Government is accepting applications for the position of Custodian Supervisor in the Facilities Management Department. The successful candidate will perform a variety of custodial tasks and lead all other custodians in assigned work in the maintenance of County facilities. Some duties include but are not limited to: monitoring and coordinating activities of custodial staff, training custodial staff as needed and solving custodial problems concerning County facilities, inspecting County facilities and notifying management of major repair or safety concerns, maintaining and supervising inventory control for supply room, performing a variety of custodial and cleaning duties, removing refuse, trash and items for recycling from buildings, transporting equipment and materials between job sites, mixing cleaning and disinfecting chemicals.

Requires a high school diploma or the equivalent of a high school diploma and three years of custodial work experience in an industrial or public sector setting. Ability to maintain cooperative relationships with those contacted in the course of work activities. Ability to maintain an inventory supplies system and prepare related reports. Must possess supervisory skills and have a valid driver's license with good driving history. Pre-employment drug screen and a satisfactory background check is also required.

Submit applications along with a three (3) year driving record at the nearest S. C. Works Center or the Career Skills Center located at 1085 Thunderbolt Avenue, Walterboro, SC 29488 or email resume to jobs@colletoncounty.org. The position will remain open until filled. Only qualified applicants will be contacted for an interview. Colleton County is an Equal Opportunity Employer.

GRADE: 7
RATE OF PAY: \$13.91 – 16.75 (DOQ)
FULL-TIME
SC STATE RETIREMENT & INSURANCE