



**SIGN PERMIT APPLICATION**

Colleton County Planning and Development  
P.O. Box 98 - 31 Klein Street - Walterboro, SC 29488  
Main # (843) 549-1709 Fax # (843) 549-9014  
Inspection Line (843) 549-1844

Permit # \_\_\_\_\_ Date \_\_\_\_\_

Sign Status: (Check all that apply) New \_\_\_\_\_ Nonconforming \_\_\_\_\_ Legal Nonconforming \_\_\_\_\_

Repair/Remodel \_\_\_\_\_ Addition \_\_\_\_\_ Demo \_\_\_\_\_ Demo & Replace \_\_\_\_\_ Other \_\_\_\_\_

Sign Type: Billboard \_\_\_\_\_ Freestanding Sign \_\_\_\_\_ Building Sign \_\_\_\_\_ Temporary Sign \_\_\_\_\_

Sign Project Description \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**AUTHORIZED LEGAL REPRESENTATIVE**

Name \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**PROPERTY OWNER**

Owners Name \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**SIGN LOCATION**

Which Sign on the Property does this Application Address: \_\_\_\_\_  
Site Address \_\_\_\_\_ Tax Map # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Directions To Site Location \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SIGN CONTRACTOR & ANY SUBCONTRACTORS**

**Contractor:** Name \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_  
Company Name \_\_\_\_\_ License # \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Email Address: \_\_\_\_\_  
\*\*\*\*\*  
**Sub-Contractor:** Name \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_  
Company Name \_\_\_\_\_ License # \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Email Address: \_\_\_\_\_  
\*\*\*\*\*  
**Sub-Contractor:** Name \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_  
Company Name \_\_\_\_\_ License # \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Email Address: \_\_\_\_\_

**SIGN INFORMATION**

**Permanent Freestanding (Circle type)**

<b>Billboards (off-premise)</b>	<b>Other (on-premise)</b>	<b>Incidental</b>
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**Permanent Building (Circle type)**

<b>Canopy</b>	<b>Identification</b>	<b>Incidental</b>
<b>Marquee</b>	<b>Projecting</b>	<b>Roof</b>
<b>Roof, Integral</b>	<b>Wall</b>	<b>Window</b>

**Temporary (Circle type)**

<b>A-Frame</b>	<b>Banner</b>	<b>Posters</b>	<b>Portable</b>
<b>Inflatable</b>	<b>Pennants</b>	<b>Identification</b>	<b>Political</b>

<b>Sign Face Area _____ sq. ft.</b>	<b>Height _____ feet _____ inches</b>	<b>Number of Sign Faces _____</b>
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**Total Cost of All Construction - Value \$ \_\_\_\_\_ (Including All Subcontractor Work)**

**ELECTRICAL SERVICE**

<b>Underground Service</b>	<b># of Amps _____</b>	<b>Aboveground Service</b>	<b># of Amps _____</b>
<b>Temporary Service</b>	<b>Yes    No</b>	<b># of Amps</b>	

**POWER COMPANY**

<i>(Circle One)</i> <b>Coastal Electric    SCE&amp;G    Edisto Electric</b>	<b>Member/Account #</b>
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**Additional Information:** \_\_\_\_\_

**Special Notes to Applicant:** \_\_\_\_\_

- #1) Detailed Drawings of the proposed Sign, with dimensions and height, must be included in Application Packet.**  
**#2) Site Plan showing the Sign's distance from all Property Lines and structures must be included with Application.**  
**#3) Application is NOT complete unless required Sign Drawings and Site Plan are submitted with Application.**  
**#4) Each additional/different sign on the same property will require a separate and complete Application Package.**  
**#5) All Subcontractor Work (Electrical/Concrete/Etc.) must be shown/included in the Application Package.**

I hereby certify that the above information is correct and understand that if any of the information above is found to be incorrect that permits may be revoked.                      Owner                      Contractor                      Agent

Signed \_\_\_\_\_ Date \_\_\_\_\_

**OFFICE USE ONLY**

**Wind Zone:** 120 \_\_\_\_\_ 130 \_\_\_\_\_ 140 \_\_\_\_\_      **Seismic Zone:** C \_\_\_\_\_ Do \_\_\_\_\_ D1 \_\_\_\_\_  
**Flood Zone:** X O.2% A AE V VE      **FIRM Panel #** \_\_\_\_\_ **Base Flood Elev.** \_\_\_\_\_ **Determined By** \_\_\_\_\_  
**Other:**     Sub Improv     Floodway     CBRS    **Special Exception:** \_\_\_\_\_ **Variance:** \_\_\_\_\_  
**Zoning District:** VC CC LID ID PDD \_\_\_\_\_ RC-1 RC-2 RD-1 RD-2 RS UD-1 UD-2  
**Sign Setbacks:** Front \_\_\_\_\_ Side(s) \_\_\_\_\_ Rear \_\_\_\_\_ **Special Setbacks Corner Lot/Dual Frontage:** \_\_\_\_\_  
**If Sign is Non-Conforming, Why:** \_\_\_\_\_  
**If Sign is Legal Non-Conforming, Why:** \_\_\_\_\_  
**Comments:** \_\_\_\_\_