



ASHLEY H. AMUNDSON

PROBATE JUDGE

COLLETON COUNTY PROBATE COURT

Post Office Box 1036

Walterboro, SC 29488-0031

Telephone (843) 549-7216 Facsimile: (843) 549-5571

E-mail: probate@colletoncounty.org

March 23, 2020

Dear Citizens,

In view of the COVID-19 (coronavirus) threat to public health, the Colleton County Probate Court is closed to the public. Please check this website periodically for updates. The Probate Court staff are continuing to work to serve you through telephone, mail, and e-mail.

The following procedures are in place to address immediate needs of the public while the office is closed to walk-in traffic:

EMERGENCIES:

Emergency proceedings will be the priority of the Probate Court. For involuntary commitments, please first contact Coastal Empire Mental Health (843-549-1551) or the Colleton County Commission on Alcohol and Drug Abuse (843-538-4343).

For emergency matters relating to a guardianship or conservatorship, please call the Probate Court at 843-549-7216.

NON-EMERGENCIES

- Marriage Licenses
 - The issuance of new marriage licenses is suspended. If there is an emergency, the public may contact the Court by email or telephone.
 - The Court will not be performing wedding ceremonies until further notice.
 - All persons who have previously applied will be mailed their marriage license.

- Estates
 - Please consider delaying the filing of new estates until the threat of the virus has passed. Be sure to keep any original wills in a safe place for filing at a later time.
 - If you must file probate documents, please see below for information about filings.

- Guardianships and Conservatorships
 - Annual reports and other items may be filed as set forth below.



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- Records
 - If you need an estate or marriage license record, you may visit www.southcarolinaprobate.net/search to review and purchase the desired filing. Otherwise you may contact the Court by telephone or email.

COURT FILINGS

All filings may be submitted by mail, e-mail (with original documents being sent later by mail), or may be placed in the drop-box outside of the Probate Court during normal Court hours. At this time, all court fees should be sent by mail. Should the Court be closed as a result of this emergency, documents will not be accepted for delivery at the Probate Court building. Please note, deliveries of mailings by private carriers such as FedEx or United Parcel Service may not occur if the building is closed. Any documents delivered to the Court will be subject to the quarantine period set forth below.

Quarantine of Incoming Paper Documents – To protect the safety of the Probate Court staff, incoming paper documents, whether delivered or mailed to the Court, may be subject to a 48-hour quarantine period once they are physically received by the Court. Once the quarantine period has ended, these documents will be date stamped with the date on which they were received, and Court staff will then process the documents.

Thank you for your understanding and cooperation.

We certainly look forward to serving you in person very soon.

Sincerely,

Ashley Amundson, Probate Judge