

**AGENDA**  
**COLLETON COUNTY COUNCIL**  
**REGULAR MEETING**  
**TUESDAY, MARCH 7, 2017**  
**6:00 P.M.**  
**COUNTY COUNCIL CHAMBERS, OLD JAIL BUILDING**

1. Call to Order
2. Invocation and Pledge of Allegiance
3. Roll Call
4. Approval of Minutes
  - a) Regular Meeting February 7, 2017
5. Appearances & Public Presentations
  - a) Eddie Jackson – Palmetto Training
  - b) Darrell Booker - Southern Carolina Alliance Quarterly Report
  - c) Dr. Youlanda Gibbs - The Palmetto Palace Medical Mobile Care Unit
6. Administrator's Briefing
7. Public Hearing
  - a) Ordinance 17-O-01, To Amend Title 14-Land Management, Section 14.08-3.020(A)(7) – Accessory Structures and Uses, of the Colleton County Code of Ordinances to Address Residential Handicap Access Ramps.
  - b) Ordinance 17-O-02, to Amend Title 14-Land Management, Article 14.08-2 - Zoning District Regulations and Article 14.08-3 – Conditional Uses of the Colleton County Code of Ordinances to Address Campers, RVs and Park Model Trailers as Living Accommodations.
8. Old Business
  - a) 3<sup>rd</sup> Reading Ordinance 17-O-01, To Amend Title 14-Land Management, Section 14.08-3.020(A)(7) – Accessory Structures and Uses, of the Colleton County Code of Ordinances to Address Residential Handicap Access Ramps.
  - b) 3<sup>rd</sup> Reading Ordinance 17-O-02, to Amend Title 14-Land Management, Article 14.08-2 - Zoning District Regulations and Article 14.08-3 – Conditional Uses of the Colleton County Code of Ordinances to Address Campers, RVs and Park Model Trailers as Living Accommodations.
9. New Business
  - a) Resolution 17-R-17, To Approve Appointment to Southern Carolina Alliance Board of Directors.

- b) Resolution 17-R-18, To Authorize the Waiver of Various Fees for the July 2017 Mission Serve Home Repair Program.
  - c) Resolution 17-R-19, To Authorize the County Administrator to Execute a Contract on Behalf of the County with Business Information Systems (BIS) for Records Management Software for the Register of Deeds.
  - d) Resolution 17-R-20, To Accept the Grant for the Colleton County Summer Feeding Program for 2017.
  - e) Resolution 17-R-21, To Authorize Acceptance and Budgeting of Funds for a Grant for FY 2016-2017.
  - f) Resolution 17-R-22, To Award the Contract for Request for Proposals for the Recreation Department Drink Contract.
- 10. Items for Information and Public Record
  - 11. Public Comments (3 minutes per person/max time 20 min.)
  - 12. Council Time
  - 13. Executive Session
    - a) Economic Development
      - 1. Project Global
      - 2. Project Imperial
    - b) Personnel
      - 1. Sheriff's Office
    - c) Contractual
      - 1. Hampton Street Auditorium Renovation Contract Award of Bid CPST-05
      - 2. Habitat for Humanity
  - 14. Adjournment
  - 15. Informal Meeting of the Whole

Sponsor(s): County Council  
 First Reading: January 3, 2017  
 Committee Referral: N/A  
 Committee Consideration Date: N/A  
 Committee Recommendation: N/A  
 Second Reading: February 7, 2017  
 Public Hearing: March 7, 2017  
 Third Reading: March 7, 2017  
 Effective Date: Immediately

I, \_\_\_\_\_,  
 Council Clerk, certify that  
 this Ordinance was advertised  
 for public hearing on \_\_\_\_\_.

**ORDINANCE 17-O-01**

**COUNCIL- ADMINISTRATOR FORM OF GOVERNMENT FOR COLLETON COUNTY**

**[An Ordinance to Amend Title 14-Land Management, Section 14.08-3.020(A)(7) – Accessory Structures and Uses, of the Colleton County Code of Ordinances to Address Residential Handicap Access Ramps.]**

**WHEREAS:**

- Over the last few decades, the County has seen a growth in the percentage of citizens aged 65 years and older. This expansion in the elderly population sets up the need to respond appropriately with changes in the zoning code. The need to accommodate the mobility issues among the elderly is one that can be easily understood and addressed. Staff believes that the standards for setbacks should be relaxed to address this issue; and
- After review of the above issue, amendments to Title 14-Land Management of the Colleton County Code of Ordinances, Article 14.08-3. Conditional Uses, Section 14.08-3.020 (A)(7) were unanimously approved by the Planning Commission.

**NOW, THEREFORE, BE IT ORDAINED BY COLLETON COUNTY COUNCIL, DULY ASSEMBLED THAT:**

- Title 14-Land Management of the Colleton County Code of Ordinances, Chapter 14.08-Zoning, Article 14.08-3 Conditional Uses is hereby amended as follows:

**14.08-3.020 Conditional Use Regulations**

For purposes of this Section, the following shall be added:

**14.08-3.020 (A)(7) Table**

<b>Accessory Use/Structure</b>	<b>Allowed Location</b>	<b>Allowable Encroachment</b>	<b>Required Setback</b>	<b>Other</b>
Handicap Access Ramps	All yards	All yard setbacks	3 feet from property line	Single-family; mobile homes

- All provisions of other County Ordinances in conflict with this Ordinance are hereby repealed.
- If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, the invalidity does not affect other provisions or applications of the Ordinance which can

be given effect without the invalid provision or application and to this end, the provisions of this Ordinance are severable.

By: \_\_\_\_\_  
Joseph F. Flowers, Chairman of County Council

ATTEST:

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Ruth Mayer, Clerk to County Council

By: \_\_\_\_\_  
Sean Thornton, County Attorney

COUNCIL VOTE:  
OPPOSED:

Sponsor(s): County Council  
First Reading: January 3, 2017  
Committee Referral: N/A  
Committee Consideration Date: N/A  
Committee Recommendation: N/A  
Second Reading: February 7, 2017  
Public Hearing: March 7, 2017  
Third Reading: March 7, 2017  
Effective Date: Immediately

I, \_\_\_\_\_,  
Council Clerk, certify that  
this Ordinance was advertised  
for public hearing on \_\_\_\_\_.

## ORDINANCE 17-O-02

### COUNCIL- ADMINISTRATOR FORM OF GOVERNMENT FOR COLLETON COUNTY

**[An Ordinance to Amend Title 14-Land Management, Article 14.08-2 - Zoning District Regulations and Article 14.08-3 – Conditional Uses of the Colleton County Code of Ordinances to Address Campers, RVs and Park Model Trailers as Living Accommodations.]**

#### WHEREAS:

1. Since 2007, the yearly number of campers and RVs permitted in the County has doubled. This trend has remained consistent through 2016. Based on interaction with applicants, this increased need for housing has arisen from citizens suffering from loss of income, medical issues, domestic abuse concerns, general homelessness, displacement of individuals from adjoining jurisdictions as well as the expansion of traditional users such as hunters and recreational campers; and
2. A complicating factor has been the request for power to serve these units. State environmental controls mandate approved waste systems for even temporary stays where power is sought. Cases of abuse have also increased where power was provided and unpermitted construction resulted. All of these issues together warranted revisiting their placement and use in the County. The Planning Commission concluded that provisions should be made to allow these uses but with limits. The net effect of these changes allows for RVs, Campers and Park Model Trailers as long and short term housing because of the widespread and diverse needs facing the County; and
3. After review of the above issue, amendments to Title 14-Land Management of the Colleton County Code of Ordinances, Article 14.08-2 – Zoning District Regulations and Article 14.08-3 - Conditional Uses were unanimously approved by the Planning Commission.

**NOW, THEREFORE, BE IT ORDAINED BY COLLETON COUNTY COUNCIL, DULY ASSEMBLED THAT:**

1. **Title 14-Land Management of the Colleton County Code of Ordinances, Chapter 14-08-Zoning, Article 14-08-2 Zoning District Regulations** is hereby amended as follows:

For the purposes of this section, the following shall be repealed:

14.08-2.030 - Resource Conservation – 1 (RC-1); B.2 Conditional Uses; j. Park Model Trailers (on individual lots)

For the purposes of this section, the following shall be added:

14.08-2.030 Resource Conservation-1 (RC-1); B.3 Special Exceptions; h. Park Model Trailers, Campers and RVs as Living Accommodations (on individual lots)

14.08-2.080 Community Commercial (CC); B.3 Special Exceptions; g. Park Model Trailers, Campers and RVs as Living Accommodations (on individual lots)

For the purposes of this section, the following shall be amended:

14.08-2.040 Rural Conservation-2 (RC-2); B.2 Conditional Uses; k. Park Model Trailers (on individual lots) to k. Park Model Trailers, Campers and RVs as Living Accommodations (on individual lots)

14.08-2.050 Rural Development-1 (RD-1); B.2 Conditional Uses; o. Park Model Trailers (on individual lots) to o. Park Model Trailers, Campers and RVs as Living Accommodations (on individual lots).

14.08-2.060 Rural Development-2 (RD-2); B.2 Conditional Uses; m. Park Model Trailers (on individual lots) to m. Park Model Trailers, Campers and RVs as Living Accommodations (on individual lots).

14.08-2.100 Urban Development-1 (UD-1); B.2 Conditional Uses; s. Park Model Trailers (on individual lots) to s. Park Model Trailers, Campers and RVs as Living Accommodations (on individual lots).

14.08-2.110 Urban Development-2 (UD-2); B.2 Conditional Uses; t. Park Model Trailers (on individual lots) to t. Park Model Trailers, Campers and RVs as Living Accommodations (on individual lots).

**2. Title 14-Land Management of the Colleton County Code of Ordinances, Chapter 14.08-Zoning, Article 14.08-3 Conditional Uses is hereby amended as follows:**

For the purposes of this section, the following shall be repealed:

14.08-3.020-Conditional uses; HH Temporary Uses; (3) Recreational Vehicles or campers used as temporary living accommodations

For the purposes of this section, the following shall be amended:

14.08—3.020 Conditional Use Regulations A.7 to add:

Accessory Use/Structure	Allowed Location	Allowable Encroachment	Required Setback	Other
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Park Model Trailers, Campers, RVs as Temp Housing	Side and Rear	Side and Rear	5 feet	Less than 1 year, Road Ready, 1 Unit per Lot, DHEC approved Wastewater Treatment, 100 Amp Service, Restrictive Covenants apply, No rental income and ZBA review greater than 1 year stays
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14.08—3.020 Conditional Use Regulations; Y. Park Model Trailers (on individual Lots) to Park Model Trailers, Campers and RVs as Living Accommodations (on individual lots)

1. All units must retain their axles, wheels and towing hitch and remain road-ready. Units are not to have a permanent foundation.
  2. Only one camper, park model trailer or camper is permitted as a principle use and comply with all district setbacks and buffers.
  3. Units may not be renter-occupied for income generation.
  4. Units must demonstrate compliance with all applicable restrictive covenants.
  5. No park model trailer, camper or RV may be permitted as a principle use on an individual lot of record within the unincorporated portion of Edisto Island.
  6. Units will comply with provisions of the County’s Floodplain Ordinance such that units located in a floodway must comply with completion of a hydrologic study where the unit’s placement exceeds more than 10 days per stay.
  7. No more than 100 amp electrical service is to be provided on-site.
  8. The provision of electrical service will only be provided where the site has an SCDHEC approved wastewater treatment system.
  9. Units may not have any structurally attached additions, including but not limited to, porches, decks, platforms, steps, stairs, landings, supports or related elements.
  10. Any unit located on site more than 6 months must be underskirted.
  11. Units located within the Urban Development-1 district shall have a minimum of one 1 acre lot size.
  12. Units as temporary housing during construction or reconstruction of an active permitted one-site residence is allowed in all zoning districts for one year, unless prohibited by restrictive covenants, and may be granted an additional 6 months extension upon review of the Board of Zoning Appeals. They are considered Temporary Uses and must comply with the above conditions except the provisions of underskirting and placement of units on Edisto Island.
3. All provisions of other County Ordinances in conflict with this Ordinance are hereby repealed.
  4. If any provision of this Ordinance or the application thereof to any person or circumstance is held

invalid, the invalidity does not affect other provisions or applications of the Ordinance which can be given effect without the invalid provision or application and to this end, the provisions of this Ordinance are severable.

By: \_\_\_\_\_  
Joseph F. Flowers, Chairman of County Council

ATTEST:

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Ruth Mayer, Clerk to County Council

By: \_\_\_\_\_  
Sean Thornton, County Attorney

COUNCIL VOTE:  
OPPOSED:



Sponsor(s) : County Council  
Adopted: : March 7, 2017  
Committee Referral : N/A  
Committee Consideration Date : N/A  
Committee Recommendation : N/A

**RESOLUTION NO. 17-R-17**

**COUNCIL-ADMINISTRATOR FORM OF GOVERNMENT FOR COLLETON COUNTY**

**(To Approve Appointment to Southern Carolina Alliance Board of Directors.)**

**WHEREAS:**

1. One vacancy exist on the Southern Carolina Alliance Board of Directors due to expiring terms; and
2. The President & CEO recommends that council approve re-appointing Dr. Joseph F. Flowers.
3. The County Council is the appointing authority for Board.

**NOW THEREFORE BE IT RESOLVED BY THE COLLETON COUNTY COUNCIL DULY ASSEMBLED THAT:**

Colleton County Council hereby approves Dr. Joseph F. Flowers to be re-appointed to the Southern Carolina Alliance Board of Directors.

ATTEST:

SIGNED:

\_\_\_\_\_  
Ruth Mayer, Council Clerk

\_\_\_\_\_  
Joseph F. Flowers, Chairman

COUNCIL VOTE:  
OPPOSED:

Sponsor(s) : County Council  
Adopted : March 7, 2017  
Committee Referral : N/A  
Committee Consideration Date : N/A  
Committee Recommendation : N/A

**RESOLUTION NO. 17-R-18**

**COUNCIL-ADMINISTRATOR FORM OF GOVERNMENT FOR COLLETON COUNTY**

**[A Resolution to Authorize the Waiver of Various Fees for the July 2017 Mission Serve Home Repair Program.]**

**WHEREAS:**

1. For several years now Mission Serve, formally World Changers, has sponsored a volunteer-staffed home repair project in Colleton County working on homes in the unincorporated and incorporated areas of the County; and
2. The 2017 Program, scheduled for July 8-15, will have 215 participants working to complete needed home repairs for low income, senior adults, and people with special needs; and
3. The organization is requesting that the Council authorize the waiving of building department and Solid Waste disposal fees for this project as has been done in the past.

**NOW, THEREFORE, BE IT RESOLVED BY THE COLLETON COUNTY COUNCIL DULY ASSEMBLED THAT:**

1. All fees for required building permits obtained by Mission Serve for the project period in July 2017 are hereby waived.
2. All inspections required by the International Building Code will be provided free of charge.
3. All Solid Waste disposal fees for waste generated by the July 2017 Mission Serve project, in an amount not to exceed 20 tons, are hereby waived.

ATTEST:

SIGNED:

\_\_\_\_\_  
Ruth Mayer, Council Clerk

\_\_\_\_\_  
Joseph F. Flowers, Chairman

COUNCIL VOTE:  
OPPOSED

Sponsor(s) : County Council  
Adopted : March 7, 2017  
Committee Referral : N/A  
Committee Consideration Date : N/A  
Committee Recommendation : N/A

**RESOLUTION NO. 17-R-19**

**COUNCIL-ADMINISTRATOR FORM OF GOVERNMENT FOR COLLETON COUNTY**

**[A Resolution to Authorize the County Administrator to Execute a Contract on Behalf of the County with Business Information Systems (BIS) for Records Management Software for the Register of Deeds.]**

**WHEREAS:**

1. The Colleton County Register of Deeds has had a contract with ACS Enterprise Solutions, LLC. for software, hardware, and support for the compact book deed recording system; and
2. The current five-year contract has expired, and Business Information Systems (BIS) has been selected as the new records management software provider, in accordance with section 3.08.220 of the County's Purchasing Ordinance; and
3. The contract has been reviewed by the County Attorney and the Technology Department and has been approved by both.

**NOW THEREFORE BE IT RESOLVED BY THE COLLETON COUNTY COUNCIL DULY ASSEMBLED THAT:**

1. The County Administrator is hereby authorized to execute a contract on behalf of the County with Business Information Systems (BIS) for records management software for the Register of Deeds.
2. Funding to pay the monthly fee is included in the ROD budget.

ATTEST:

SIGNED:

\_\_\_\_\_  
Ruth Mayer, Council Clerk

\_\_\_\_\_  
Joseph F. Flowers, Chairman

COUNCIL VOTE:  
OPPOSED:

Sponsor(s) : County Council  
Adopted : March 7, 2017  
Committee Referral : N/A  
Committee Consideration Date : N/A  
Committee Recommendation : N/A

**RESOLUTION NO. 17-R-20**

**COUNCIL-ADMINISTRATOR FORM OF GOVERNMENT FOR COLLETON COUNTY**

**[A Resolution to Accept the Grant for the Colleton County Summer Feeding Program for 2017.]**

**WHEREAS:**

1. Colleton County Council deems it to be in the best interest of the County to continue its sponsorship/administration of the Summer Feeding Program with monitored scattered sites, delivered meals, in-house reporting and financial management; and
2. The Summer Feeding Program is in the planning stage now to begin in June of 2017, and is projected to have no local match requirement.

**NOW THEREFORE BE IT RESOLVED BY THE COLLETON COUNTY COUNCIL DULY ASSEMBLED THAT:**

1. Acceptance of the SCDSS Summer Feeding Program Grant for FY17 and FY18 for operation of the Colleton County Summer Feeding Program under the sponsorship and administration of the County is hereby approved.
2. The County Administrator is hereby directed to implement the 2017 Summer Feeding Program and to amend the FY17 and FY18 budgets to reflect the appropriations in connection with the grant.

ATTEST:

SIGNED:

\_\_\_\_\_  
Ruth Mayer, Council Clerk

\_\_\_\_\_  
Joseph F. Flowers, Chairman

COUNCIL VOTE:  
OPPOSED:

Sponsor(s) : County Council  
Adopted : March 7, 2016  
Committee Referral : N/A  
Committee Consideration Date : N/A  
Committee Recommendation : N/A

**RESOLUTION NO. 17-R-21**

**COUNCIL-ADMINISTRATOR FORM OF GOVERNMENT FOR COLLETON COUNTY**

**[A Resolution to Authorize Acceptance and Budgeting of Funds for a Grant for FY 2016-2017.]**

**WHEREAS:**

1. The County Budget Ordinance requires a Resolution to record all non-budgeted revenues and non-budgeted grant revenues; and
2. The Sheriff's Office is the Office of Primary Responsibility (OPR) related to the receipt of non-budgeted income for FY17 for the South Carolina Department of Public Safety Office of Highway Safety and Justice Programs Grant in the amount of \$45,300.60 for Body-Worn Cameras.

**NOW THEREFORE BE IT RESOLVED BY THE COLLETON COUNTY COUNCIL DULY ASSEMBLED THAT:**

1. County Council hereby authorizes the designation of appropriate general ledger accounts to record revenue and expenditures in the following fund for the grant and unbudgeted revenues for FY 2017 as listed:
  - a. Fund 120 – Special Revenue Fund; South Carolina Department of Public Safety Office of Highway Safety and Justice Programs Grant; \$45,300.60 for Body-Worn Cameras.
2. The above listed OPR (Office of Primary Responsibility) is responsible for preparing any external reports related to said funds, complying with grant terms and conditions, coordinating reimbursement requests with the Finance Department in addition to being the responsible party for providing copies of external reports to the Finance Office, grant auditors, and to external auditors at the end of FY 2017 as requested for this grant/non-budgeted revenue received.

ATTEST:

SIGNED:

\_\_\_\_\_  
Ruth Mayer, Council Clerk

\_\_\_\_\_  
Joseph F. Flowers, Chairman

COUNCIL VOTE:  
OPPOSED:

Sponsor(s) : County Council  
Adopted : March 7, 2017  
Committee Referral : N/A  
Committee Consideration Date : N/A  
Committee Recommendation : N/A

**RESOLUTION NO. 17-R-22**

**COUNCIL-ADMINISTRATOR FORM OF GOVERNMENT FOR COLLETON COUNTY**

**[A Resolution to Award the Contract for Request for Proposals for the Recreation Department Drink Contract.]**

**WHEREAS:**

1. The Colleton County Recreation Department received proposals from the Pepsi Corporation and the Coke Corporation for annual drink services; and
2. All proposals were evaluated by the Recreation Director and the Capital Projects and Purchasing Director; and
3. The review of pricing and services rendered by the Pepsi corporation were found to be superior to those submitted by the Coke Corporation; and
4. The Capital Projects and Purchasing Department and the Recreation Department request that County Council approve the pricing, as submitted by the Pepsi Corporation, and that they authorize the County Administrator to issue a contract for service for three years with the option to renew said contract for an additional three years at the end of the initial term; and
5. Funding for this expenditure is budgeted within the Recreation Department.

**NOW THEREFORE BE IT RESOLVED BY THE COLLETON COUNTY COUNCIL DULY ASSEMBLED THAT:**

1. County Council hereby awards the contract to the Pepsi Corporation in accordance with the prices included herein and by reference, and authorizes the County Administrator to sign said contract.
2. Funding for this expenditure is budgeted in the FY 17 Recreation Budget.

ATTEST:

SIGNED:

\_\_\_\_\_  
Ruth Mayer, Council Clerk

\_\_\_\_\_  
Joseph F. Flowers, Chairman

COUNCIL VOTE:  
OPPOSED: